



24/6/24

MINUTES

Extra-Ordinary Meeting - Summer 2024 Local Governing Board: Low Trenchard CofE School Wednesday 19th June 2024 / 1pm at the school

1. **Welcome and Apologies**

Present: Amy Crompton (Chair), Liz Davy (HoS), Joy McSmythurs, Emma Bending, Martin Hampton

Apologies: Louise Hussey (EHT), Rev. Phill Parker

In Attendance: Ann Cullum (Local Governance Officer).

2. **Declarations of Interest Relevant to this Agenda**

Pecuniary Interests Form received from MH. No other declarations of interest relevant to this meeting.

3. **Governors**

The Chair welcomed and introduced MH. The governors appointed him as a new Parent Governor for a 4-year term ending 19th June 2028. MH was assigned the role of Visible Learning and Capabilities Curriculum Governor. LD explained what these roles would entail.

4. **Confirm Minutes of LGB Spring Meeting (14th March 2024) and Matters Arising**

The decision was made to accept the minutes as a true and accurate record of the last meeting and the Chair signed a copy.

- **Monitoring Visits and Working Group** – to be discussed in item 5
- **Governor Training** – to be discussed in item 5
- **Policies for review and renewal** – to be discussed in item 6

5. **Governor Monitoring and Training**

Monitoring Visits and Working Group

- **Improvement Plan Review (All)** – to take place at the Working Group on 1st July – carry forward
- **Next likely Improvement Plan priorities (All)** – to take place at the Working Group on 1st July – carry forward
- **PPG impact and provision for next year** – EB to meet with Tracy Laithwaite later this term – carry forward
- **PE impact and provision for next year (JM)** – completed, JM's report to follow
- **Safeguarding (ACr)** – completed, ACr's report has been shared with all governors.

Governor Training

Prevent – ACr 15/5/24, MH 24/5/24

Safeguarding – ACr 3/5/24, MH 22/5/24

GDPR – JM 29/4/24, MH 22/5/24.

SIAMS Inspection Training (2023 Framework) - LD 5/6/24. LD briefly explained what this training entailed and the logistics of SIAMS inspections (which is due for Lew Trenchard very soon).

Prayer Spaces in Schools training – JM 22/4/24. JM explained the concept of Prayer Spaces and the mobile units used for demonstrations. JM and PP have introduced Prayer Space sessions throughout the school with very positive results and it is anticipated that this can be repeated with different themes every term.

Governors to Email copies of training certificates to AC so that records can be updated.

Chair's Meeting with CEO – this took place in March and was a very positive meeting.

The Summer meeting with the CEO is taking place next week – carry forward.

6. **Policies for Approval**

The SEND Policy is due for review by governors for publication on the school website in September – carry forward

The Accessibility Policy is also due for renewal – carry forward

The ADMAT Attendance Policy is now available for governors to read and raise any queries. **LD has a few queries regarding new legislation which she will forward to the Chair to raise with the CEO at their next meeting.** LD will mention attendance to parents at Transition Evenings.

The 2024-25 Meeting Schedule is now available for governors to review and save the dates.

7. **Any other Business**

None.

8. **Date of Next Meeting**

The date of the next meeting is Wednesday 3rd July 2024 at 4pm.

The meeting ended at 2:40pm.

Ann Cullum

Local Governance Officer

Distribution List:

Amy Crompton	– Chair & Parent Governor	Louise Hussey	– Executive Head Teacher
Emma Bending	– Vice Chair & Co-opted Governor	Liz Davy	– Head of School
Rev. Phillip Parker	– Co-opted Foundation Governor	Will Hermon	– Executive Head/CEO
Joy McSmythurs	– Co-opted Foundation Governor	Steve Tavener	– Chair, Board of Directors
Martin Hampton	– Parent Governor		